



## CHARTER SCHOOL COMMISSION SPECIAL MEETING MINUTES

**Thursday, November 15, 2018 | 9:00 a.m. to 10:30 a.m.**

Kairos PDX, 4915 N Gantenbein Avenue, Portland, OR 97217

**Thursday, November 15, 2018 | 11:00 a.m. to 5:00 p.m.**

Oregon Association of Minority Entrepreneurs, 731 N Hayden Meadows Drive, Portland OR 97217

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### **Attendance:**

Betsy Cohen, Trish Millines Dziko, Jessica Garcia, Dan Grimm, Dr. Kristina Mayer, Dr. Margit McGuire, Steve Sundquist and Cindi Williams.

Leadership Team: Joshua Halsey, Executive Director; Paula Kitzke, Deputy Director; Krystal Starwich, New School Application Director; Daniel Nyachuba, School Evaluation Analyst; Aileen Miller, Assistant Attorney General and Amanda Martinez, Executive Assistant.

### **Charter School Tour of Kairos PDX**

Charter School Tour of Kairos PDX started at 9:01 a.m. and ended at 10:28 a.m.

### **Call To Order**

#### **Roll Call**

Chair Williams called the meeting to order at 11:01 a.m. The following Commissioners were present: Betsy Cohen, Dan Grimm, Dr. Kristina Mayer, Dr. Margit McGuire, Steve Sundquist and Cindi Williams. Commissioners Trish Dziko and Jessica Garcia joined by video conference. It was determined that a quorum was present to proceed with the meeting. Commissioner Garcia left the meeting at 1:20 p.m. Commissioner Dziko left the meeting at 3:45 p.m.

### **Consideration of the September 20, 2018 Commission Meeting Minutes**

Meeting Minutes for the September 20, 2018 Commission meeting were reviewed. Commissioner Sundquist moved to approve the minutes with one edit to change “Chair Sundquist” to “Chair Williams” on the last page of the minutes. Commissioner Cohen seconded. The motion passed unanimously with no opposes; Commissioner Dziko abstained.

### **Public Comment**

No public comment was provided.

## **Karios PDX Tour Debrief**

The Authorization Committee facilitated a debrief on the tour of Kairos PDX charter school regarding how this work might influence our work as a Commission.

## **Executive Session**

An Executive Session was begun at 11:34 a.m. pursuant to the Open Public Meetings Act (RCW 42.30.110(1)) to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. The Executive Session was planned to end at 11:54 a.m.

## **Open Session**

At 11:58 a.m., Chair Williams resumed Open Session stating that no final action was taken during the Executive Session.

## **Educational Equity Engagement**

Melia LaCour, Executive Director, Equity in Education at the Puget Sound Educational Service District, continued the discussion with Commissioners and staff regarding educational equity and moving toward drafting an educational equity policy for the Commission.

## **Chair Report**

### **Commissioner Appointment Updates**

Chair Williams provided an update on the open Commissioner position and will continue to work with the appropriate policy-makers to support the appointment process, which currently includes Commissioner Dziko's intention to resign as well as interest expressed by other parties.

### **Commissioner Self-Assessment Update**

Chair Williams provided an update regarding a Commissioner Self-assessment survey. The Executive Committee will distribute the survey in December and present the results at the Commission retreat in January.

### **Consent Agenda Consideration**

Chair Williams provided an overview of adding a consent agenda to the monthly Commission meetings, inclusive of items such as meeting minutes, Executive Director Report and standing committee updates.

Chair Williams moved to update the Commission bylaws and add consent agendas to monthly meetings. Vice Chair Mayer seconded. Motion passes with no opposes; no abstentions.

## **Executive Director Report**

### **Lawsuit Challenging Constitutionality of Charter Schools**

Executive Director Halsey gave a brief update on the ruling of the lawsuit.

## **General Updates**

Executive Director Halsey provided an update regarding the co-funded position with the Office of the Superintendent of Public Instruction (OSPI) within apportionment and finance. Executive Director Halsey has provided a draft job description to OSPI, and the position will be posted soon with the goal of having the position filled by the end of the calendar year.

Executive Director Halsey presented the finalized 2019 Commission Meeting Calendar.

Executive Director Halsey gave a brief update of the remaining Goodwill Tours for the 2018-19 school year.

Executive Director Halsey provided an update of the Washington State Auditor's Office (SAO) Performance Audit for charters in operation during the 2016-17 school year. The SAO has invited the Commission to provide a formal written response to the Performance Audit.

Chair Williams moved to empower the Executive Director to develop and submit a formal response to the SAO regarding the recent Performance Audit as outlined. Commissioner Cohen seconded. Motion carried unanimously with no opposes; no abstentions.

#### **Executive Director Annual Goals: Progress Report**

Executive Director Halsey provided an update on the progress made regarding his annual performance goals.

### **Standing Committee Updates**

#### **Charter School Authorization Committee**

Notes and overview of the Charter School Authorization Committee meetings on October 9, 2018 and November 7, 2018 were provided.

#### **Charter School Performance Committee**

Notes and overview of the Charter School Performance Committee meetings on October 9, 2018 and November 5, 2018 were provided.

#### **Finance Committee**

Notes and overview of the Finance Committee meeting on October 16, 2018 were provided.

#### **Legislative Ad-hoc Committee**

Notes and overview of the Legislative Ad-hoc Committee meetings on October 1, 2018 and November 13, 2018 were provided.

#### **Resetting Standing Committee Membership**

Standing Committees will continue as they are currently.

### **Executive Session**

No Executive Session was needed.

### **Next Steps**

Chair Williams identified the following next steps:

1. Follow up on open Commissioner Appointments
2. Develop equity retreat agenda and draft equity policy for consideration
3. Respond to the State Auditor Results for the 16-17 Organization Report
4. Racial Equity Professional Development and Policy Development
5. Prepare for the new Charter School Application Cycle
6. Identify and prepare for Legislative Day in 2019

## **Meeting Adjournment**

Chair Williams adjourned the meeting at 4:07 p.m.