

Accessibility Guide

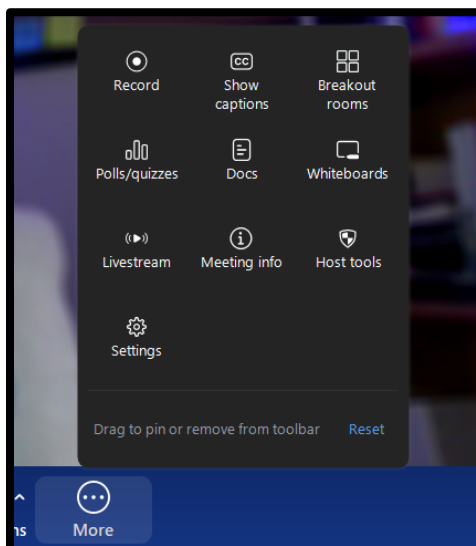
Language Access & Live Translation for Virtual Commission Meetings

The Washington State Charter School Commission is committed to making our public meetings accessible to the communities we serve. Individuals attending Commission meetings through Zoom may have options to view live captions and translated captions during the meeting.

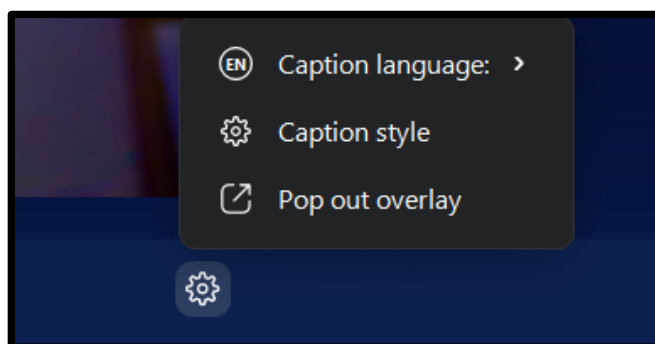
Using Captions or Translated Captions in Zoom

When available, attendees can:

1. Join the Commission Meeting through Zoom.
2. Locate Show Captions in the Zoom meeting controls.



3. Select Show Captions to display spoken words as text on your screen.
4. Open the caption settings to view available caption or translation options.



5. Select your preferred language, if available.

Zoom's automated captions generate text in real time. Translated captions may also be available depending on the Commission's Zoom account settings and the languages supported by Zoom.

Please note: Automated captions and translations are generated using automated technology and may not always accurately reflect what is being said. Factors such as audio quality, background noise, speaker clarity, and terminology may affect accuracy.

Need additional language assistance?

We want everyone to be able to access and participate in Commission meetings. If automated captions or translation options do not meet your needs, or if you need additional language assistance, an accommodation, or other special aids or services, please contact the Commission's Executive Assistant at **(360) 725-5511** as far in advance of the meeting as possible.

For individuals who are deaf or hard of hearing, the Washington State Relay Service is available by calling **711** or **(800) 833-6388**. Speech-to-Speech services are also available for individuals with speech disabilities at **(877) 833-6341**.