

**STATE OF WASHINGTON  
CHARTER SCHOOL COMMISSION  
SPECIAL TELEPHONE MEETING**

**Monday, November 18, 2013 – 3:30 p.m. to 4:00 p.m.**

**MINUTES**

**ATTENDANCE:**

Dr. Doreen Cato, Trish Millines Dziko, Chris Martin, Dr. Margit McGuire, Dave Quall, Steve Sundquist, and Kevin Jacka.

Staff: Joshua Halsey, Executive Director, Washington Charter School Commission  
Aileen Miller, Attorney General's Office

**OPENNING AND WELCOME**

Commissioner Sundquist called the meeting to order at 3:32 p.m. and took attendance. Commissioners Cato, Dziko, Martin, McGuire, Quall, and Sundquist were in attendance. Chair Sundquist identified a quorum of Commissioners present and opened the meeting.

Commissioner Jacka arrived at 3:37pm

**CONTRACT PROVISION REVISION**

The Commission reviewed recommended revisions to the provision 4.4.5 Staff Qualifications of the sample contract for charter schools. Executive Director Halsey and Aileen Miller of the Attorney General's Office provided information on the issues pertaining to the contract provision.

**ACTION FROM CONTRACT PROVISION REVISION**

The Commission was presented with the following contract provision revision:

**4.4.5 Staff Qualifications.** ~~Administrative staff, Instructional staff, employees, and volunteers shall possess all applicable qualifications as required by state or federal law. Certificated administrators and instructional staff shall maintain active certification in accordance with chapter 28A.410 RCW, unless the instructional staff meets the requirements of RCW 28A.150.203(7). Including adherence to the~~ Instructional staff must also adhere to the code of professional conduct, ethical standards governing educator conduct, and associated laws and regulations. Certificated and licensed staff shall also be held accountable in accordance with the provisions of Title 28A RCW as well as any applicable state or federal laws

Commissioner Dziko moved to accept the provision revision and Commissioner Cato seconded, with the Commission voting to approve.

The Commission adjourned at 4:00pm