

New School Application Timeline*

The article below represents the Timeline for the New Charter School Application process. The deadlines and due dates are mandatory and nonnegotiable. Failure to meet the New Charter School Application submission deadline will result in disqualification from participation. All times are Pacific Daylight Time (PDT). The Commission reserves the right to revise the Timeline; in the event of a change, it will be posted on the Commission's website at <http://charterschool.wa.gov/applying/application-updates/> and all applicants will receive email notification.

Date	Activity
December 6, 2016	New Charter School Application Release
December 14, 2016 10:00a.m -11:00a.m.	Webinar session: This session will provide interested groups with information about the New Charter School Application content and process, including a demonstration of the online Proposal portal. Applicants will have the opportunity to ask questions during this orientation.
December 15, 2016 Olympia- Charter School Commission Office 8:30a.m. - 4:30-p.m.	New Charter School Application Orientation: An orientation designed to support prospective charter school applicants. The purpose of this full work-day orientation is to deepen understanding of: 1) The Commission's expectations as articulated in the New Charter School Application; 2) How applications will be evaluated; 3) The purpose and format of Public Forums; and 4) Changes that have occurred to the RFP since last cycle.
December 20, 2016	Applicant questions and comments deadline
January 3, 2017 (Yakima) January 5, 2017 (Seattle) January 11, 2017 (Vancouver) 8:30a.m. - 4:30p.m. at all locations	New Charter School Application Orientation: An orientation designed to support prospective charter school applicants. The purpose of this full work-day orientation is to deepen understanding of: 1) The Commission's expectations as articulated in the New Charter School Application; 2) How applications will be evaluated; 3) The purpose and format of Public Forums; and 4) Changes that have occurred to the RFP since last cycle.
January 6, 2017	Commission's written answers to questions issued
January 31, 2017	Online Proposal platform launch. Proposals will only be accepted via upload to the applicant's Commission assigned secure online Box file.
Feb 17, 2017 5:00 p.m.	Notice of Intent to Apply (NOI) due
March 1, 2017	Applicant complaints deadline
March 8, 2017	Commission's written response to Complaints issued
March 31, 2017 5:00 p.m.	Proposal deadline
April 6, 2017	Completeness findings distributed
April 14, 2017	Commissioners receive online access to applications

*Dates, times, locations, and activities subject to change.

April 18, 2017 5:00 p.m.	Deadline for eligible Applicants to deliver hard copies of Proposals
May 8, 9, 10, 2017 (Only if needed - May 3, 11, 2017)	Capacity Interviews. Interviews will ONLY be held on these days; applicants are requested to keep the dates entirely open in their calendars. Applicants will be notified of their assigned interview time as soon as possible. Due to significant logistical challenges, it is unlikely that any changes to assigned interview times will be possible.
May 30, 31, June 1, 2017 (As needed June 6, 7, 8, 2017)	Public Forums
June 16, 2017	Recommendation Reports Released
June 16, 2017 5:00 p.m.	Deadline for public comments regarding eligible Applicants
June 29, 2017	Commission Resolution Meeting: Commission will pass resolutions approving or denying charter school applications. Applicants are invited to attend the Resolution Meeting where they will be allowed to provide a short presentation regarding their application and then engage in a question and answer session with Commissioners.
July 5, 2017	Applicant request for optional debriefing due
July 6-12, 2017	Optional Applicant debriefings
Within five <u>business</u> days of debriefing	Deadline for filing Protest
September 21, 2017	Deadline for final contracts to be signed